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## Chief Executive's Office

Please ask for: Mr S Pearce  
Direct Dial: (01257) 515196  
E-mail address: [steve.pearce@chorley.gov.uk](mailto:steve.pearce@chorley.gov.uk)  
Date: 14 February 2006

**Chorley**  
Borough Council

**Chief Executive:**  
Donna Hall



Dear Sir/Madam,

### **COPPULL PARISH AREA FORUM - TUESDAY, 28TH FEBRUARY, 2006**

You are invited to attend the first meeting of the Coppull Parish Area Forum to be held in the Royal British Legion Club, Springfield Road, Coppull on Tuesday, 28th February, 2006 commencing at 7.00 pm.

The agenda for the meeting is set out overleaf. Refreshments will be available upon arrival.

Representatives of Chorley Borough Council, Lancashire County Council, Coppull Parish Council, Lancashire Police, Chorley and South Ribble Primary Care NHS Trust, Lindsay Hoyle MP, and local community groups will be present.

Members of the public are strongly encouraged to participate in the proceedings of the Forum meeting. As well as the provision for the public to speak for up to five minutes on any item on the agenda, a period of up to 30 minutes is allowed for them under agenda item 4 to ask questions and express views on any matter relating to the provision of local services in the Coppull Parish Area.

Question cards will be available at the meeting for members of the public to complete and hand in before the start of the meeting. Where possible questions will be answered on the night. If a question cannot be answered a written response will follow. A summary of the responses to questions submitted will be included on the agenda for the next meeting.

Yours sincerely

Chief Executive

#### **Distribution**

1. Agenda and reports to Councillor A Birchall (Chair) and Councillors K Ball, H Heaton, E Smith and Mrs S Walsh for attendance.
2. Agenda and reports to Councillor T Brown (Executive Member for Environment and Community Safety) for attendance.

Continued....

3. Agenda and reports to Paul Morris (Group Director), Keith Allen (Head of Public Space Services), Jamie Carson (Head of Leisure and Cultural Services) and John Lechmere (Head of Environmental Services) for attendance.
4. Agenda and reports to County Councillor E Forshaw (Lancashire County Council), Parish Councillor D Cole (Coppull Parish Council), Inspector Janet Edmondson (Lancashire Constabulary Offices), Colette Gill (Director of Service Development and Modernisation, Chorley and South Ribble PCT) and Lindsay Hoyle MP for attendance.
5. Any resident in the area.
6. Local Community/Voluntary/Residents/Tenant Groups in the area.
7. Housing Associations for the area.
8. Any Employer or Business in the area.

**This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.**

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے:

## AGENDA

1. **Welcome and Introductions**
2. **Apologies for absence**
3. **Membership and Terms of Reference of Area Forum Pilot Scheme (Pages 1 - 4)**  

Report attached
4. **Key Issues for Coppull - Open Discussion**  

A period of 30 minutes will be allocated to allow members of the public to raise questions and express views on any matters relating to the provision of local services in the Coppull Parish area.
5. **Chorley Community Agenda**
  - a) Paul Morris, Group Director of Chorley Borough Council will give a presentation on key Council issues affecting the Coppull Parish Area.
  - b) Lancashire County Council issues.
  - c) Coppull Parish Council issues. (Pages 5 - 6)  

List of questions submitted by the Parish Council enclosed
  - d) Chorley & South Ribble Primary Care NHS Trust issues.
  - e) Lancashire Police issues  

Representatives of the above organisations will be in attendance to provide an update on relevant issues.
6. **Feedback / Items for Next Meeting**  

Member of the Public will be invited to express their views on the format and arrangements for this meeting and to submit items for consideration at the next meeting.
7. **Any Other Business**
8. **Dates of Future Meetings**  

Future meetings of the Coppull Parish Area Forum will be held in the Royal British Legion Club, Springfield Road, Coppull, commencing at 7.00pm on the following dates:

  - Tuesday 13 June 2006
  - Wednesday, 20 September 2006